



## APPLICATION FOR A BOAT RAMP FACILITY PERMIT

(In Accordance with Orange County Code Chapter 15, Article XV, and Sections 30-236 to 30-282)

**Mail or Deliver To:** Orange County Environmental Protection Division  
3165 McCrory Place, Suite 200  
Orlando, Florida 32803  
(407) 836-1400, Fax (407) 836-1499

**\*\*Enclose a check for the filing and advertising fee of \$182.00 payable to The Board of County Commissioners\*\***  
**\*\*Process Fee for Appeals and Variances - \$409.00\*\***

### SECTION 1

#### OWNER(S) OF THE LAND

Name: \_\_\_\_\_  
Title and Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone and Fax: \_\_\_\_\_ Email: \_\_\_\_\_

#### ENTITY TO RECEIVE PERMIT (IF OTHER THAN OWNER)

Name: \_\_\_\_\_  
Title and Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone and Fax: \_\_\_\_\_ Email: \_\_\_\_\_

#### AGENT/CONSULTANT AUTHORIZED TO SECURE PERMIT

Name: \_\_\_\_\_  
Title and Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone and Fax: \_\_\_\_\_ Email: \_\_\_\_\_

#### CONTRACTOR (IF DIFFERENT FROM AGENT)

Name: \_\_\_\_\_  
Title and Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone and Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**SECTION 2**

**LOCATION OF PROPERTY**

Street Address: \_\_\_\_\_

Tax Parcel ID (s) \_\_\_\_\_

**LEGAL DESCRIPTION**

① Type of facility (Check One):

\_\_\_\_\_ Private \_\_\_\_\_ Semi-Private \_\_\_\_\_ Commercial \_\_\_\_\_ Public

② FDEP File No.: \_\_\_\_\_ Permit Date: \_\_\_\_\_

SJRWMD/SFWMD File No: \_\_\_\_\_ Permit Date: \_\_\_\_\_

FDEP Natural Resources Submerged Lands Lease File No.: \_\_\_\_\_

Permit Date: \_\_\_\_\_

③ US Army Corps of Engineers File No: \_\_\_\_\_ Permit Date: \_\_\_\_\_

④ Orange County Zoning Designation: \_\_\_\_\_

⑤ Is the boat ramp facility a previously approved part of a subdivision or planned development? (yes/no) \_\_\_\_

⑥ Commercial or Semi-Private Facility Developer's Agreement, if required by Section 15-605(b)(14), attached? (yes/no) \_\_\_\_\_

⑦ Uses include launching motorized boats? (yes/no) \_\_\_\_\_

**REQUIRED ATTACHMENTS:**

- A copy of a survey that depicts all easements, rights-of-way, improvements and other encroachments. The survey shall depict the property at the time of permit application and shall be prepared, signed and sealed by a surveyor registered in the State of Florida.
- A site plan depicting the boat ramp facility and any other existing or proposed improvements (including parking spaces) at the boat ramp facility site. The site plan shall depict the Normal High Water Elevation (NHWE). The site plan shall include the design requirements as outlined in Chapter 15, Article XV, Section 15-605. A site plan for a semi-private boat ramp facility or commercial boat ramp facility must be prepared by a professional engineer registered in the State of Florida.
- Calculations regarding the amount of fill and excavation that will be required for construction of the boat ramp facility.
- A list of materials that will be used to construct the boat ramp facility.
- Cross section survey depicting slopes, elevations and depth profiles of the boat ramp facility.
- Agent Authorization Form
- Relationship Disclosure Form
- Specific Expenditure Report Form

- Chapter 2019-165, Florida Statutes (House Bill 7103), establishes timeframes for applicant and agency responses. By checking this box, you are providing written authorization for EPD to waive the mandatory timeframes established by law.

**PERSON AUTHORIZING ACCESS TO THE PROPERTY MUST COMPLETE THE FOLLOWING:**

I either own the property described in this application or I have legal authority to allow access to the property. I consent to any site visit on the property by agents or personnel from Orange County, Florida, necessary for the review and inspection of the proposed project specified in this application. I authorize these agents or personnel to enter the property as many times as may be necessary to make such review and inspection. Further, I agree to provide entry to the project site for such agents or personnel to monitor permitted work if a permit is granted.

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Typed/Printed Name	Signature	Date
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Corporate Title (if applicable)

By signing and submitting this application form, I am applying for the permit identified above, according to the supporting data and other incidental information filed with this application. I am familiar with the information contained in this application, and represent that such information is true, complete, and accurate. I understand this is an application and not a permit, and that work conducted prior to approval is a violation of the Orange County Code. I understand that this application and any permit issued pursuant thereto, does not relieve me of any obligation for obtaining any other required federal, state, water management district or local permit prior to commencement of construction. I understand that Orange County will make no representation as to the proposed Ramp's impact on navigability or safety. For that reason, I understand that it may be advisable for me to consult with an expert in navigability and safety issues. I agree, or I agree on behalf of my corporation, to operate and maintain the permitted system unless the permitting agency authorizes the transfer of the permit to a responsible operation entity; I understand that knowingly making any false statements or representation in this application is a violation of Sections 15-341 and 15-342, Orange County Code.

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Typed/Printed Name of Applicant/Corporate Title (if applicable)

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Signature of Applicant/Agent	Date
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# AGENT AUTHORIZATION FORM

FOR PROJECTS LOCATED IN ORANGE COUNTY, FLORIDA



I/WE, (PRINT PROPERTY OWNER NAME) \_\_\_\_\_,  
 AS THE OWNER(S) OF THE REAL PROPERTY DESCRIBED AS FOLLOWS, \_\_\_\_\_, DO HEREBY AUTHORIZE  
 TO ACT AS MY/OUR AGENT (PRINT AGENT'S NAME), \_\_\_\_\_, TO EXECUTE ANY PETITIONS OR OTHER  
 DOCUMENTS NECESSARY TO AFFECT THE APPLICATION APPROVAL REQUESTED AND MORE SPECIFICALLY DESCRIBED  
 AS FOLLOWS, \_\_\_\_\_, AND TO APPEAR ON MY/OUR BEHALF BEFORE  
 ANY ADMINISTRATIVE OR LEGISLATIVE BODY IN THE COUNTY CONSIDERING THIS APPLICATION AND TO ACT IN ALL  
 RESPECTS AS OUR AGENT IN MATTERS PERTAINING TO THE APPLICATION.

Date: \_\_\_\_\_ Signature of Property Owner \_\_\_\_\_ Print Name Property Owner \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Property Owner \_\_\_\_\_ Print Name Property Owner \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Property Owner \_\_\_\_\_ Print Name Property Owner \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Property Owner \_\_\_\_\_ Print Name Property Owner \_\_\_\_\_

STATE OF FLORIDA  
 COUNTY OF \_\_\_\_\_

I certify that on \_\_\_\_\_, before me, \_\_\_\_\_, an officer duly authorized by the  
 State of Florida and in the county mentioned above, to take acknowledgements, personally appeared  
 \_\_\_\_\_, to me known to be the person described in this instrument or to have produced  
 \_\_\_\_\_, as evidence, and who has acknowledged before me that he or she executed the  
 instrument and did / did not take an oath.

Witness my hand and official seal in the county and state stated above on the \_\_\_\_ day of \_\_\_\_\_,  
 in the year \_\_\_\_\_.

(Notary Seal)

\_\_\_\_\_  
 Signature of Notary Public  
 Notary Public for the State of Florida

My Commission Expires: \_\_\_\_\_

<b>Legal Description(s) or Parcel Identification Number(s) are required:</b>
<b>PARCEL ID #:</b>
<b>LEGAL DESCRIPTION:</b>